



## West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager** when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision, within 5 working days.**

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6<sup>th</sup> day after it has been published as a written record of officer decision.**

<b>Decision-maker</b> <i>(post title of the officer with authority to take the decision)</i>	Ben Still, Combined Authority Managing Director	
<b>Title</b> <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	CityConnect Phase 3 Programme	
<b>Date decision taken</b>	21 May 2021	
<b>Details of the decision</b> (including any consultation carried out)	<p>To approve that:</p> <p>i. The change request to the CityConnect Phase 3 programme to release the remaining £35,030 (of the £148,000 approved at decision point 2) from the West Yorkshire plus Transport Fund for monitoring and evaluation is approved.</p> <p>ii. The Combined Authority enters into an addendum to the existing funding agreement with Leeds City Council for expenditure of up to £148,000 from the West Yorkshire plus Transport Fund</p>	
<b>Reasons for the decision</b>	To ensure funding is in place to deliver pre- and post-scheme monitoring and evaluation activities across the CityConnect Phase 3 programme of 8 cycling and walking projects across the region.	
<b>Any alternative option(s) considered and rejected</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, provide details:</b>

**FORM WRoD1 (1 January 2019 v1)**

Is this a <b>Key Decision</b> ?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, <b>start of call-in period</b> (date of publication)	<i>(Governance Services to insert)</i>
		If yes, <b>end of call-in period</b> :	<i>(Governance Services to insert)</i>
If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent			
<b>Appendices</b> attached to this written record  <i>(List and identify any which contain confidential or exempt information)</i>	None		
<b>Background documents to be published with the written record</b>  <i>(List and identify any which contain confidential or exempt information)</i>	N/A		
<b>Name of any Member who declared a conflict of interest in relation to the decision</b>			
<b>Contact Officer</b> <i>(for members of the public)</i>	<b>Name:</b> Chris Moses		
	<b>Post-title:</b> CityConnect Programme Co-ordinator		
	<b>Telephone number:</b> 0113 348 1781		
	<b>E-mail</b> Chris.moses@westyorks-ca.gov.uk		
<b>Authority for Decision</b>			
The decision-maker was authorised to make the decision by: <ul style="list-style-type: none"> <li>• the <b>Combined Authority or a committee resolution</b>, OR</li> <li>• the <b>Officer Delegation Scheme</b>, OR</li> <li>• the <b>Officer Sub-Delegation Scheme</b></li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No		